



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		CHRISTIAN COLLEGE OF EDUCATION
Name of the head of the Institution		Dr.N.Beulah Jayanthy
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04651271967
Mobile no.		9894036860
Registered Email		ccentm@yahoo.co.in
Alternate Email		ccentm@gmail.com
Address		Christian College of Education Sinclair street Marthandam
City/Town		Marthandam
State/UT		Tamil Nadu
Pincode		629165

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. C. Joe Darling Anuja
Phone no/Alternate Phone no.	04651271967
Mobile no.	9894036860
Registered Email	ccentm@yahoo.co.in
Alternate Email	ccentm@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.christiancollegeofeducation.edu.in
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.christiancollegeofeducation.edu.in

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.64	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC	01-Aug-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Empowerment	11-Jul-2017	18

	1	
Course Introduction	03-Aug-2017 1	96
Communication class	08-Aug-2017 1	93
Empowerment Programme	03-Jan-2018 1	98

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Orientation programme was organized from 7th August 2017 to 11th August 2017. 2.Planted 50 trees on 14th September 2017 by our ECO Shalamite club. 3. Out reach programme on 7th October 2017. 4. LUMINI fest was organised from 22nd January 2018 to 25th January 2018. 5. Health Checkup programme on 24th March 2018

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Upgrading students performance	Achieved
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	24-Jan-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Academic module contains the students attendance where subject teacher adds attendance of student for his/her lecture through biometric device entry and can maintain the online record of attendance of his/her theory class or practical. 2. Student section: This module has academic yearwise class lists, alumni list, and student's profile etc 3. Library: This gives information about due books, books transactions details and library feedback where everyone can give feedback for library

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes the institution has the mechanism for well planned curriculum delivery and documentation 1. Our Institution has a mechanism for well planned curriculum delivery and documentation. Apart from the traditional teaching learning methods of white board and lecturing method, our college lays great emphasis on curriculum delivery through practical learning. An academic calendar is

prepared in advance and published in the college prospectus. Our College invites various Educational experts to deliver guest lectures in their respective field. This enables the students to get an insight into the real teaching world. The students are encouraged to undertake various mini projects and internships to supplement learning. The students are encouraged to research on topics within the curriculum as well as on cross cutting issues and present research papers or presentations with recommendations to solutions. Critical thinking is encouraged through various debates, role playing and class discussions. The curriculum is enhanced through conduct of projects and field trips giving insights beyond the syllabus. The college arranges an array of co-curricular activities to enrich the curriculum. All classrooms are ICT enabled teaching learning facilities are provided. The campus is WiFi enabled. This provides for interactive classroom learning. The college also has a well established library and subscribes to numerous journals so that both students and Professors can keep abreast of changing trends in their respective subjects. We also subscribe to E-journals. A record of the students using the numerous library facilities is maintained by the Librarian. To ensure effective curriculum delivery, every faculty member must submit a syllabus teaching plan to the Principal at the beginning of each semester. The Principal conducts regular meetings with all faculty members to ensure that the plans are being implemented. Regular interaction with Student Council members of every class with the Principal ensures that lecturers complete their portion in time and effectively. The responses gathered from the students feedback helps to identify the areas of improvement in curriculum delivery and evaluation methods. The Coordinators of the first year and second year student teachers take regular feedback regarding the various teaching learning process and accordingly incorporate changes. The progress of the students is maintained through regular tests, presentations and semester end exams. Remedial classes, bridge courses, refreshment programmes and tutorials are conducted for the weaker students. The college also focuses on providing various value oriented education to the students to enhance the overall development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Not Applicable	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Stepping stone	07/08/2017	100
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	visit to innovative schools	100
BEd	Field visit	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

staff meeting was conducted monthly once and feedback of the students were analysed. IQAC makes it a tradition to mandatorily collect feedback from stakeholders- students, teachers, parents, alumni and employers. This is done by a feedback committee. They collect and analyse the feedback and make suggestions to the appropriate bodies. Methodology: • Feedback on curriculum is collected from students by circulating the Feedback Forms. It is collected and brought to IQAC for further analysis. • Feedback is collected from parents when they come for Open House meetings. Further action is similar to the student feedback. • Alumni Feedback is collected during alumni meetings The filled forms are sent for further action. Feedback is collected from teachers by circulating the feedback forms. Subsequent action is similar to the other forms. • Employer Feedback is collected in person. • The teachers or peers also give feedback. • The feedback committee collects inputs and suggestions from the stakeholders and further action to be taken is discussed with departments and authorities. General Action Plan after data collection • Meetings are held to discuss the suggestions and trends and feasibility of implementing the suggestions in the feedback. • To make curriculum more effective various enrichment programmes were conducted. • More activities planned for better results and holistic development. Activities conducted for better results and holistic development: 1. Result Analysis for students 2. Remedial coaching 3. Seminars 4. Placement training 5. Orientation Programmes 6. Career readiness programmes 7. Entrepreneurship development programmes Activities conducted for raising social consciousness- 1. Visiting old age homes and helping the inmates financially and interpersonally. 2. Spreading Computer literacy 3. Empowering women and children in the locality as well as remote areas 4. Giving Basic English communication training 5. Training the students in communication skills

6. Conducting community development programmes 7. Conducting disease awareness and prevention programmes 8. Plastic reduction initiatives 9. Gender sensitivity programmes 10. Value-based orientation programmes Activities conducted for promoting eco-consciousness and sustainability 1. Planting vegetable saplings 2. Plastic reduction initiatives

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	Nil	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	69	0	14	0	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	12	35	2	2	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system has been introduced in the college to advise, guide and to provide counseling to the pre-service teachers in educational and personal aspects. The allotted faculty (Teacher educators) acts as the mentor to a group of 10 students. The mentor is responsible for providing support and constructive feedback on writing and teaching of preservice teachers under his/ her charge. The mentor also provides emotional encouragement during challenging times. OBJECTIVES: To establish a first line of communication for each student To create a sense of oneness among students with the institution To identify and mitigate psychological societal and educational issues faced by pre-service teachers To create awareness among the pre-service teachers on their strength and weakness To encourage the pre-service teachers to face the real life problems with specific skills To bridge the gap between the teacher educators and pre-service teachers THE PRACTICE: Each teacher educator is the mentor for a group of 10 pre-service teachers allocated to him/ her by the principal. Those faculties will continue to be the mentor for the same group till the end of the academic year. The mentor educator collects personal information of the group without touching the sensitive issues. The mentors meets the group informally outside the class hours once in a month and provides timely counseling on personal and career potions The critical issues will be disussed with the head of the institution and remedies will be made. RESPONSIBILITIES OF THE MENTOR: The mentor educator will perform the following functions Meet the allotted group of pre-service teachers atleast once in a month Maintain a mentor- mentee record for the group Keep contact details of students and parents Meet the guardian/ parent if situation demands Continuously monitor, counsel, guide and motivate the pre-service teachers in all academic pursuits Provide proper guidance

in career options Build a flexible mentor-mentee relationship UPSHOT OF THE SYSTEM: The academic efficiency of pre-service teachers has improved Pre-service teachers - teacher educator relationship has developed Pre-service teachers started to excel in all academic and extracurricular aspects Pre-service teachers developed the courage to face real life problems The teaching competency of pre-service teachers has improved.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	14	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	2	0	2	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr.N.Beulah Jayanthi	Principal	Master Trainer in UGC Women Managers Forum
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEEd	10906	year	06/06/2018	05/08/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution is affiliated to Tamilnadu Teachers Education University, Chennai and follows the examination pattern of the university. The guidelines of the University are strictly adhered with respect to evaluation process. Three internal tests are conducted. The schedules of internal test are communicated to student teachers and faculty through the academic calendar which is prepared based on the University academic calendar. The guidelines followed are: Scheduling of internal examination, seating arrangement and hall invigilators are listed for every examination. Preparing the question papers for the internal examination in the prescribed pattern given by the university. Scrutiny of the prepared question paper is carried out by the subject expert to ensure the quality of the question paper. Monitoring the attendance of the student teachers during the examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a calendar as per the schedule prescribed by the

affiliating University for the implementation of Curriculum. As per the University rules and regulations academic activities are carried out throughout the year. At the beginning of every academic year, the calendar is prepared by the institution. The academic calendar includes the details about the management and faculty. It also explains about the schedule for the activities carried out throughout the academic year. It clearly shows the number of working days, National public holidays, tentative internal examination days, celebration of important days., as per the academic calendar , activities are carried out meticulously.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.christiancollegeofeducation.edu.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
10906	BEd	Education	69	66	96

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.christiancollegeofeducation.edu.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education-Frontiers in Education and Research	1	0
International	ROOTS International Journal of Multidisciplinary approach	1	0
National	Light House Journal	1	0
National	imanagers Journal on Cloud Computing	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
International seminar-Immanuel Arasar College of Education	2
National seminar on Inclusive Education	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Cloud Computing - a source of the entire Online App	Dr. D.R. Robert Joan	i-manager's Journal on Cloud Computing	2018	0	NA	0

lications						
Effectiveness of Technology Oriented Mind Map Strategy for Prospective Teachers of Mathematics	Dr. D.R. Robert Joan	Light House Journal of Educational Reflections	2017	0	NA	0
Synthesis and Biological Evaluation of New Schiff Base Transition metal complexes	Dr. E. Asha Prayline	International Journal of Engineering Science Invention (IJESI)	2018	0	NA	0
Morphological analysis of Blackgram cultivated around cement factory of Tirunelveli District	Dr. E. Asha Prayline	International Journal of Academic Research and Development	2018	5.22	NA	0
A floristic study on select sacred groves on parakudi Village, Kanyakumari District, Tamil Nadu, South India	Dr. E. Asha Prayline Dr. E. Asha Prayline	Journal of emerging Technologies and Innovative Research (JETIR)	2018	0	NA	0
Spirituality - An essential life ethic	Dr. K.L. Sheeba Beracha	ROOTS International journal of multidisciplinary researches	2017	3.487	NA	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	2	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Dengue Awareness	LMS Boys Higher secondary school	6	100
Plantation programme	Christian college of education	5	100
Health club programme	Christian college of Education	3	100
Summer Volleyball Coaching camp	Kanyakumari volleyball association	5	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Lumine Fest	Lions club Marthandam	Social activity	14	169
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Academic	Dr.C.Joe Darling Anuja	Scott Christian College	10
Evaluation	DR.K.L.Sheeba Beracah	TNTEU	7
Evaluation	Dr.M.Franklin	TNTEU	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Intensive teaching	Teaching Practice	High schools, Higher Secondary schools	01/08/2017	18/12/2017	100
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
LMSGirls Higher secondary school	Nil	Resources	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	172265

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Laboratories	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Info Library -	Partially	2.0	2014

Library Management System			
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1193	229945	73	20740	1266	250685
Reference Books	3395	887827	54	6705	3449	894532
Journals	21	84388	12	11420	33	95808
CD & Video	25	1325	0	0	25	1325
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	Null	Null	Null
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	37	2	8	8	2	1	4	100	0
Added	0	0	0	0	0	0	0	0	0
Total	37	2	8	8	2	1	4	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
ETNL- Language Lab Software	https://www.christiancollegeofeducation.edu.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

100000

86025

150000

151394

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of laboratories are as follows: 1. Request for repairing and maintenance is given to the Correspondent through College Principal. 2. The repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. Technology Lab: Technology lab is maintained by Dr. P.H. Jebalin Paul. For updating the technology lab with modern technological devices, the required apparatus will be informed through the Principal to the Correspondent for the Quality maintenance of the institution. Physical Science Lab: Physical Science Lab is maintained by Dr. P.H. Jebalin Paul. For updating the lab with modern technological devices, the required apparatus will be informed through the Principal to the Correspondent for the Quality maintenance of the institution. Biological Science Lab: Biological Science Lab is maintained by Dr. E. Asha Praylin. For updating the lab with modern technological devices, the required apparatus will be informed through the Principal to the Correspondent for the Quality maintenance of the institution. Language Lab: Language Lab is maintained by Dr. Usha Bright. For updating the lab with modern technological devices, the required apparatus will be informed through the Principal to the Correspondent for the Quality maintenance of the institution. Computer laboratory: 1. Well equipped Computer laboratory is existing to enrich the Pre-service teachers. 2. Faculty room and Casito are having appropriate computer for their requirements. 3. Internet and Wi-Fi Enabled campus. 4. MS-office and other facilities are available. Library: The decision of the library committee is proposed to the management for the approval. After the approval the equipments are published. Classrooms: 1. The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, Staff In charges submit their requirements to the Principal regarding classroom furniture and other necessities. 2. Office Assistant will take in charge for Pre-service teacher's academic requirements. Additionally: 1. Department wise annual stock verification is done by Head of the Institution. 2. Regular maintenance of Computer Laboratory equipment's is done by the faculty in-charge. 3. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employee. 4. Upkeep all facilities and cleanliness of environment in men's and women's hostel is maintained through Hostel monitoring committee. 5. Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. 6. Updating of software's is done by Computer Assistants. 7. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. 8. Regular maintenance of the water purifier is done regularly. 9. The maintenance of the reading room and stock verification of library books is done regularly by library staff.

<https://www.christiancollegeofeducation.edu.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Economically backward students	9	169500
Financial Support from Other Sources			

a) National	Nil	0	0
b) International	Nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga programme	09/08/2017	100	Yoga expert
Enrichment Programme	31/07/2017	100	Presbyter
Orientation -First Day	07/08/2017	100	Presbyter
Quiz Programme	24/11/2017	100	Library
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	TET	6	0	6	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	2	BED	Education	Nesamony Memorial Christian College,	PG

				Marthandam.	
2018	1	B.Ed.	Education	MS University, Tirunelveli (Distance Education)	PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College	75
Arts Fest	College	75
sports	District level	25
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<p>STUDENT COUNCIL EFFECTIVELY FUNCTIONS IN THE INSTITUTION. THE SECRETARY, CHAIRMAN, VICE CHAIRMAN AND JOINT SECRETARY ARE ELECTED BY THE STUDENT TEACHERS.THESE ELECTED MEMBERS OF THE STUDENT COUNCIL INVOLVE IN ORGANISING VARIOUS PROGRAMMES LIKE CLUB ACTIVITIES, CONDUCTION OF SPORTS AND GAMES. THEY ALSO BRINGOUT THE GRIEVANCES FACED BY THE STUDENTS.EVERY OPTIONAL HAS A REPRESENTATIVE. THESE REPRESENTATIVES HELP IN ORGANISING VARIETY PROGRAMMES. ALL THE STUDENT TEACHERS ARE DIVIDED INTO DIFFERENT GROUPS AND EACH GROUP IS HEADED BY A GROUP LEADER. DURING THE TIME OF EXCURSION, FIELD TRIP PROGRAMMES, THEY HELP IN ORGANISATION OF THE PROGRAMME IN A SMOOTH MANNER.</p>
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5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

Every year periodical meeting will be held regarding Alumni in our college

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management. The management gives the freedom of authority to The Principal on all the academic activities of the Institution. The financial authority of the institution is shared by the Secretary and the Principal of the institution. The Principal is free to share her ideas on formulating the proposed budget of the Institution. All the members of staff play significant roles to participate in the decision making system of the college. There is a Staff Council which is chaired by the Principal and the Secretary, Staff Council records minutes of the meeting. All the members of staff participate in the proceedings and important decisions in respect of staff, students and the college are taken. Various associations and clubs are also formulated incorporating the Staff and the students. They are Consumer Club, Eco Shalamite, The Science Club, Maths Club, The Universe, Literary Club, Youth welfare Department, Red Ribbon Club, Alumini Association, Counselling Corner, Health Club, Internal Quality Assurance Cell etc. Each club includes a Staff representative, Student secretary and a Joint secretary. They meet to gather and take decisions on conducting various programmes The faculty members take decisions regarding academic innovations and other related activities in consultation with the Principal. Senior members of staff are assigned with the major responsibilities of the institution and are considered vital members of decision making body. Dr. M Franklin is the Staff Seretary wh promotes the welfare of the teaching and non-teaching Staff members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	TEACHING AND LEARNING The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT supplement the teaching-learning process. Special lectures are organised, featuring faculty members and other experts from different institutions
Library, ICT and Physical Infrastructure / Instrumentation	INFORMATION AND TECHNOLOGY The college has provided its students with free high speed internet and Wi-Fi facilities. The presence of ICT has facilitated teaching-learning and information transfer in classrooms. The

college has two smart seminar halls with ,WiFi and LAN facilities. We also have an academic library with electronic support, scanners, OHP, and well e -furnished faculty rooms.

Human Resource Management

At the beginning of the course Intensive Spoken English classes were organized . The Student-Teachers were encouraged to participate in any one of the clubs to exhibit their talents. The college organizes various clubs such as eco-shalamits, the science, the Universe, Youth Welfare club, Red Ribbon club and Health club. To develop the right concept of Community Living , the college organized a Camp at Bishop Selvamony Retreat Centre, Kanyakumari in the month of January. Eminent personalities were invited to present their ideas on various titles. I ensure that this camp empowered our Student-Teachers to utilize their potentialities to the maximum. A procession on AIDS awareness and Anti-Corruption was conducted at Kanyakumari to bring out the ill-effects of AIDS to the residents of Kanyakumari coastel area.Members of Health club conducted a Free Medical Camp at Govt. Primary School, Kanyakumari, under the guidance of Dr.Nalathan Manoharan, a leading Medical practioner of our district.Our Red Ribbon club members conducted an Inter-Collegiate elocution competition for the Student-Teachers of all B.Ed colleges of our district. We also have Launched Campus recruitment Cell. More than thirty five of our previous batch students have been placed in some of the reputed schools of our district. This year the CRC is arranging for conducting campus interview.We promote the importance of Arts and crafts. We celebrated Arts day and Sports day in the month of April. Various competitions were conducted on house basis . Our Sports club conducted an inter-collegiate Volley ball tournament in the month of March. Eleven colleges from our district and from Trivandrum District have participated Cash awards were given to the winners

Curriculum Development

CURRICULUM DEVELOPMENT The college does not have the freedom to develop its own curriculum, since it is under the TamilNadu Teachers Education University, whose centrally imposed

syllabus is required to be followed by all colleges. But individual teachers of the college are, directly or indirectly part of the curriculum development process. They promote their own innovative methods in the deliberations of the curriculum content

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	WhatsApp Groups are also used for awareness and of smooth functioning of the same. The college campus is equipped with CCTV Cameras installed at various places of need. Fully automated, wireless office with 24x7 internet facility Biometric attendance for all staff members All important administrative information including notices is regularly published on the website.
Finance and Accounts	The accounts of the institution are maintained in digital format also.
Student Admission and Support	The college website provide some college information.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Mrs. N. Vijila Rani	Workshop	St. Ignitius College of Education, Palayamkottai	250
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
Nill	0	Nill	Nill	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	12	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI, EPF	ESI, EPF	SCHOLARSHIP, FEE CONCESSION

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Periodical external audits are conducted. Financial management is maintained and stabilized by the management of the institution. Regular audit has been done by the auditors suggested by the management. The resource mobilization is based on the budget of the year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	Nill
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6.4.3 – Total corpus fund generated

3750000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Mr. B. Thanu Pillai, Charked Accounts, Nagercoil-629001	No	Nill
Administrative	Yes	Mr. B. Thanu Pillai, Charked Accounts, Nagercoil-629001	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular parent -teachers meetings were conducted to discuss about the educational progress of the students 2. Suggestions regarding academic and

administrative reforms are heartily welcomed and were implemented 3. Parents always extend their supporting hands for the upliftment of our institution.

6.5.3 – Development programmes for support staff (at least three)

To nurture and retain the talents of our faculty members the college authority support the staff in following ways- 1. Refresher courses and orientation courses were conducted 2. The faculty members are encouraged to participate in various seminars and workshops. 3. Teachers were encouraged to engaged them selves in various research oriented activities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college IQAC was reconstituted and the different members of the newly constituted group were given responsibilities relating to the preparation of data related to the seven different criteria under which each AQAR in the current cycle would be prepared. The college library was updated and E-journals are downloaded. The surroundings of the college has been maintained in an Eco-friendly manner.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Dengue awareness programme	07/07/2017	07/10/2017	07/10/2017	100
2017	Orientation to the students	07/07/2017	07/08/2017	11/08/2017	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
An interactive session on legal affairs	26/07/2017	26/07/2017	95	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Eco shalamite Eco shalamite club is actively functioning in our college. Green environment is maintained within the college campus by planting variety of

trees. Medicinal garden is well maintained by our student teachers of this club. Variety of programmes are arranged by this club in order to create awareness among the student teachers to give more importance in developing the environment. During intensive teaching practice, the student teachers carry on different activities in the respective schools by planting trees, providing awareness to the school students regarding the avoidance of plastics and conducting dengue awareness programme.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	3
Scribes for examination	Yes	3
Braille Software/facilities	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	3	23/01/2018	1	Deaf and dumb school , kottaram	awareness programme	100
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Suicide Prevention Day	15/09/2017	15/09/2017	100
World Peace Day	22/09/2017	22/09/2017	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

initiatives were taken by the institution to make the campus eco-friendly . Plantation programmes were conducted. Various tree saplings were planted. Traditional plants and trees were maintained in our college campus. Medicinal garden is also maintained.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Promoting the importance of celebrating the national important days 2. Creating eco friendliness among the staff, students and the stake holders.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.christiancollegeofeducation.edu.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is keenly interested on women empowerment by educating economically underprivileged students for the upliftment of the society. Hence the priority is given to the educationally and economically deprived students in admission. Further more visually challenged students are admitted and special care is given for them. During University Examination, they are given extra time and if necessary scribes are also arranged.

Provide the weblink of the institution

<https://www.christiancollegeofeducation.edu.in/>

8.Future Plans of Actions for Next Academic Year

To enrich our institution as research oriented # Upgrading the library resources # Improving the infra structure # Organise seminars and workshops inorder to enrich the knowledge and skill of pre service teachers # To conduct regular alumni meetings and pta meetings # Maintenance of laboratories has been planned # To encourage the teacher educators to participate in international seminars and also to present papers in reputed journals.