



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	CHRISTIAN COLLEGE OF EDUCATION
Name of the head of the Institution	Dr.N.Beulah Jayanthi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04651271967
Mobile no.	9894036860
Registered Email	ccentm@yahoo.co.in
Alternate Email	ccentm@gmail.com
Address	Christian College of Education, Sinclair street, Marthandam.
City/Town	Marthandam
State/UT	Tamil Nadu
Pincode	629165

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr.D.R.Robert Joan
Phone no/Alternate Phone no.	04651271967
Mobile no.	9894036860
Registered Email	ccentm@yahoo.co.in
Alternate Email	ccentm@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	_https://www.christiancollegeofeducation.edu.in
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.christiancollegeofeducation.edu.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.64	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC	01-Aug-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Resource Talk	26-Jul-2019	98

	1	
Students Enrichment Programme	09-Aug-2019 9	98
International Anti-Sucide Day	13-Sep-2019 1	98
International Peace Day	20-Sep-2019 1	98
Debate on fundamental Duties	29-Nov-2019 1	98
National Security Day, Saftey Day and World Book Day	06-Mar-2019 1	170

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Orientation Programme was organised from 12th August 2019 to 22nd August 2019. Debate on fundamental Duties was organised on 29/11/2019. Plantation Programme was organised on 4th October 2019. Counselling Corner organized the Crime Free

Society Programme on February 14, 2020. Health Checkup programme on October 11, 2019

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculty Development	successfully bring
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

28-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The Academic module contains the students attendance where subject teacher adds attendance of student for his/her lecture through biometric device entry and can maintain the online record of attendance of his/her theory class or practical. 2. Student section: This module has academic yearwise class lists, alumni list, and student's profile etc 3. Library: This gives information about due books, books transactions details and library feedback where everyone can give feedback for library

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

Yes the institution has the mechanism for well planned curriculum delivery and documentation. Our Institution has a mechanism for well planned curriculum delivery and documentation. Apart from the traditional teaching learning methods of white board and lecturing method, our college lays great emphasis on curriculum delivery through practical learning. An academic calendar is prepared in advance and published in the college prospectus. Our College invites various Educational experts to deliver guest lectures in their respective field. This enables the students to get an insight into the real teaching world. The students are encouraged to undertake various mini projects and internships to supplement learning. The students are encouraged to research on topics within the curriculum as well as on cross cutting issues and present research papers or presentations with recommendations to solutions. Critical thinking is encouraged through various debates, role playing and class discussions. The curriculum is enhanced through conduct of projects and field trips giving insights beyond the syllabus. The college arranges an array of co-curricular activities to enrich the curriculum. All classrooms are ICT enabled teaching learning facilities are provided. The campus is WiFi enabled. This provides for interactive classroom learning. The college also has a well established library and subscribes to numerous journals so that both students and Professors can keep abreast of changing trends in their respective subjects. We also subscribe to E-journals. A record of the students using the numerous library facilities is maintained by the Librarian. To ensure effective curriculum delivery, every faculty member must submit a syllabus teaching plan to the Principal at the beginning of each semester. The Principal conducts regular meetings with all faculty members to ensure that the plans are being implemented. Regular interaction with Student Council members of every class with the Principal ensures that lecturers complete their portion in time and effectively. The responses gathered from the students feedback helps to identify the areas of improvement in curriculum delivery and evaluation methods. The Coordinators of the first year and second year student teachers take regular feedback regarding the various teaching learning process and accordingly incorporate changes. The progress of the students is maintained through regular tests, presentations and semester end exams. Remedial classes, bridge courses and refreshment programmes are conducted for the weaker students. The college also focuses on providing various value oriented education to the students to enhance the overall development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

Nil	Nil	Nil
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1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Orientation programme	13/08/2019	98
Crime Free Society Programme	14/02/2020	190
Maintaining Health Card	11/10/2019	98
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	FIELD VISIT	80
BEd	Internship School Practice	88
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is obtained at the end of the year from the Pre-service teachers. In the feedback form, the Pre-service teachers give their feedback on the course and the faculty. Each faculty is then given their feedback results and as and when required, the Head of the institution may call upon concerned faculties and try to resolve the issues if any. The main objective of seeking students' feedback on teaching at the Institute is to assist faculty members in monitoring and improving their effectiveness as teachers. The information is used as one of the means for assessing teaching effectiveness for decisions regarding merit, tenure and promotion, and to provide information that may be used to support exceptional teachers nominated for teaching awards. There are regular class visits for observing the overall delivery of lectures in classroom. The meeting was conducted to discuss the outcomes of the visit as well as to plan for the improvement. The concerned faculty is required to work on the suggestions. Feedback is obtained from teachers in an unstructured manner via the Academic Area meetings held by Head of the institution and during the faculty meetings as well. Also meetings are held for faculties</p>

teaching in a specific area and discipline issues or infrastructural issues faced by them are also discussed in that forum and efforts are made to resolve them. Alumni give their feedback when they visit the Institute on various occasions like Institute Seminar Series, Alumni Day and Alumni Conclave. The suggestions of the parents have been taken into account and many of them have been implemented and included in the curriculum, many other companies are being invited for the campus placements and even expert lectures are being organized on time management, leadership skills, entrepreneurship etc. for their overall development. On the basis of feedback from stakeholders, varied actions are taken by the constituent institutes. Methodologies:

- Feedback on curriculum is collected from students by circulating the Feedback Forms.
- Feedback is collected from parents when they come for Open House meetings.
- Alumni Feedback is collected during alumni meetings
- Employer Feedback is collected in person.
- The teachers or peers also give feedback.
- To make curriculum more effective various enrichment programmes were conducted.
- More activities planned for better results and holistic development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	EDUCATION	100	111	98
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	98	0	14	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	12	35	2	2	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system has been introduced in the college to advise, guide and to provide counseling to the pre-service teachers in educational and personal aspects. The allotted faculty (Teacher educators) acts as the mentor to a group of 10 students. The mentor is responsible for providing support and constructive feedback on writing and teaching of pre-service teachers under his/ her charge. The mentor also provides emotional encouragement during challenging times. OBJECTIVES: To establish a first line of communication for each student To create a sense of oneness among students with the institution To identify and mitigate psychological

societal and educational issues faced by pre-service teachers To create awareness among the pre-service teachers on their strength and weakness To encourage the pre-service teachers to face the real life problems with specific skills To bridge the gap between the teacher educators and pre-service teachers. THE PRACTICE: Each teacher educator is the mentor for a group of 10 pre-service teachers allocated to him/ her by the principal. Those faculties will continue to be the mentor for the same group till the end of the academic year. The mentor educator collects personal information of the group without touching the sensitive issues. The mentors meets the group informally outside the class hours once in a month and provides timely counseling on personal and career options The critical issues will be discussed with the head of the institution and remedies will be made.

RESPONSIBILITIES OF THE MENTOR: The mentor educator will perform the following functions Meet the allotted group of pre-service teachers atleast once in a month Maintain a mentor- mentee record for the group Keep contact details of students and parents Meet the guardian/ parent if situation demands Continuously monitor, counsel, guide and motivate the pre-service teachers in all academic pursuits Provide proper guidance in career options Build a flexible mentor-mentee relationship

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
98	14	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	0	0	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Mr. D. Prem Daniel	Assistant Professor	Puthuvai Tamizh Chngam
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	10906	Year	05/07/2020	10/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution is affiliated to Tamilnadu Teachers Education University, Chennai and follows the examination pattern of the university. The guidelines of the University are strictly adhered with respect to evaluation process. Three internal tests are conducted. The schedules of internal test are communicated to student teachers and faculty through the academic calendar which is prepared based on the University academic calendar. The guidelines followed are: Scheduling of internal examination, seating arrangement and hall invigilators are listed for every examination. Preparing the question papers for the internal examination in the prescribed pattern given by the university. Scrutiny of the prepared question paper is carried out by the subject expert to

ensure the quality of the question paper. Monitoring the attendance of the student teachers during the examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a calendar as per the schedule prescribed by the affiliating University for the implementation of Curriculum. As per the University rules and regulations academic activities are carried out throughout the year. At the beginning of every academic year, the calendar is prepared by the institution. The academic calendar includes the details about the management and faculty. It also explains about the schedule for the activities carried out throughout the academic year. It clearly shows the number of working days, National public holidays, tentative internal examination days, celebration of important days., as per the academic calendar , activities are carried out meticulously.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.christiancollegeofeducation.edu.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
10906	BEd	Education	88	88	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.christiancollegeofeducation.edu.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
CRIME FREE SOCIETY	Education	14/02/2020
PERSONALITY DEVELOPMENT PROGRAMME	Education	22/11/2019
Fairness in Assessment,	Assessment for Learning,	12/12/2019

Debate	College Level	
Quality Of A Good Test, Group Discussion	Assessment for Learning, College Level	24/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ROOTS - International Journal of Multidisciplinary Researchers	1	0
International	International Journal of Psychology and Counselling	1	0
International	PARIPEX- Indian Journal of Research	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
Scientific Abilities of High School Students in Relation to Science Interest	Dr. P.H. JEBALIN PAUL	ROOTS - International Journal of Multidisciplinary Researchers	2020	0	Nil	0
Science Appreciation of High School Students	Dr. P.H. JEBALIN PAUL	International Journal of Psychology and Counseling	2020	0	Nil	0
Scientific Attitude of High School Students	Dr. P.H. JEBALIN PAUL	PARIPEX- Indian Journal of Research	2020	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	5	0
Presented papers	1	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Field Trip	Christian College of Education	6	85
Plantation	Christian College of Education	4	98

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	0	0
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Examiner for the B.Ed paper valuation	Dr.K.L.Sheeba Beracah	NVKSD College of Education, Attoor	1
Examiner for the B.Ed paper valuation	Dr.K.L.Sheeba Beracah	Bethlehem College of Education, Karungal	1
Examiner for the B.Ed paper valuation	Dr. D.R. Robert Joan	TNTEU, Chennai @ St. Johns College of Edn., Palayamkottai.	2
University practical Examination	Dr.K.L.Sheeba Beracah	Indian College of Education, Salem	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Intensive teaching	Teaching Practice	High schools, Higher Secondary schools	01/08/2019	30/11/2019	89
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
LMSGirls Higher secondary school	Nil	Resources	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	215627

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Campus Area	Existing
Laboratories	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Info Library - Library Management System	Partially	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1347	263812	31	5405	1378	269217
Reference Books	3453	895698	108	31335	3561	927033
Journals	41	100998	1	1000	42	101998
CD & Video	25	1325	0	0	25	1325
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	37	2	8	8	2	1	4	100	0
Added	0	0	0	0	0	0	0	0	0
Total	37	2	8	8	2	1	4	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
ETNL- Language Lab Software	https://www.christiancollegeofeducation.edu.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	106633	200000	215627

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of laboratories are as follows: 1. Request for repairing and maintenance is given to the Correspondent through College Principal. 2. The repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. Technology Lab: Technology lab is maintained by Dr. P.H. Jebalin Paul. For updating the technology lab with modern technological devices, the required apparatus will be informed through the Principal to the Correspondent for the Quality maintenance of the institution. Physical Science Lab: Physical Science Lab is maintained by Dr. P.H. Jebalin Paul. For updating the lab with modern technological devices, the required apparatus will be informed through the Principal to the Correspondent for the Quality maintenance of the institution. Biological Science Lab: Biological Science Lab is maintained by Dr. E. Asha Praylin. For updating the lab with modern technological devices, the required apparatus will be informed through the Principal to the Correspondent for the Quality maintenance of the institution. Language Lab: Language Lab is maintained by Dr. Usha Bright. For updating the lab with modern technological devices, the required apparatus will be informed through the Principal to the Correspondent for the Quality maintenance of the institution. Computer laboratory: 1. Well equipped Computer laboratory is existing to enrich the Pre-service teachers. 2. Faculty room and Casito are having appropriate computer for their requirements. 3. Internet and

Wi-Fi Enabled campus. 4. MS-office and other facilities are available. Library: The decision of the library committee is proposed to the management for the approval. After the approval the equipments are published. Classrooms: 1. The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, Staff In charges submit their requirements to the Principal regarding classroom furniture and other necessities. 2. Office Assistant will take in charge for Pre-service teacher's academic requirements. Additionally: 1. Department wise annual stock verification is done by Head of the Institution. 2. Regular maintenance of Computer Laboratory equipment's is done by the faculty in-charge. 3. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employee. 4. Upkeep all facilities and cleanliness of environment in men's and women's hostel is maintained through Hostel monitoring committee. 5. Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. 6. Updating of software's is done by Computer Assistants. 7. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. 8. Regular maintenance of the water purifier is done regularly. 9. The maintenance of the reading room and stock verification of library books is done regularly by library staff.

<https://www.christiancollegeofeducation.edu.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Economically backward students	6	125000
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
You Were Born to Speak	13/08/2019	98	English Trainer
Be the King of your own Kingdom	16/08/2019	98	Counsellor
Be the Captain of your Ship	19/08/2019	98	Counsellor
Writing Art with the Master	22/08/2019	98	Art Instructor
Personality Development programme	22/11/2019	98	Counsellor

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	TET	0	0	1	0
2020	TRB	0	0	1	0
2019	NET	0	0	1	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.Ed.	Education	Nesamony memorial Christian College Marthandam	PG
2019	2	B.Ed.	Education	Scott Christian college nagercoil	PG
2019	1	B.Ed.	Education	Ethiraj College For Women, Ethiraj Salai Chennai : 600 008	PG
2019	1	B.Ed.	Education	Annamalai university	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nill	Nill	Nill
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

STUDENT COUNCIL EFFECTIVELY FUNCTIONS IN THE INSTITUTION. THE SECRETARY, CHAIRMAN, VICE CHAIRMAN AND JOINT SECRETARY ARE ELECTED BY THE STUDENT TEACHERS.THESE ELECTED MEMBERS OF THE STUDENT COUNCIL INVOLVE IN ORGANISING VARIOUS PROGRAMMES LIKE CLUB ACTIVITIES, CONDUCTION OF SPORTS AND GAMES. THEY ALSO BRINGOUT THE GRIEVANCES FACED BY THE STUDENTS.EVERY OPTIONAL HAS A REPRESENTATIVE. THESE REPRESENTATIVES HELP IN ORGANISING VARIETY PROGRAMMES. ALL THE STUDENT TEACHERS ARE DIVIDED INTO DIFFERENT GROUPS AND EACH GROUP IS HEADED BY A GROUP LEADER. DURING THE TIME OF EXCURSION, FIELD TRIP PROGRAMMES, THEY HELP IN ORGANISATION OF THE PROGRAMME IN A SMOOTH MANNER.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

No meeting was organised

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management. The management gives the freedom of authority to The Principal on all the academic activities of the Institution. The college provides the better opportunity to all the participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is the administrative and academic Head, followed by vice principal and faculty members. The principal meetings are held often the agenda are sent by the principal, the principal in consultation with all faculty members the final decision is arrived. For the development of students, various clubs are established at college level. Students are empowered to play important role in different activities. Functioning of different roles and responsibilities at various clubs and committees for further reinforces decentralization. Mainly the clubs are authorised to conduct as much as programme for the welfare of the Pre-Service Teachers. The clubs can organise seminars, Workshops, Competition, Debate, and so on. The minimum amount of Rs. 5,000 will be spent for each club. Various associations and clubs are also formulated incorporating the Staff and the students. The clubs are Consumer Club, Eco Shalamite, The Science Club, Maths Club, The Universe, Literary Club, Youth welfare Department, Red Ribbon Club, Alumini Association, Counselling Corner, Health Club, Internal Quality Assurance Cell etc. In this year we organise Crime Free Society programme for our Pre-Service teachers. It was organised by Counselling Corner on February 14, 2020. The Chief Guest of this programme was Prof. Dr. Philip and Prof. Dr. Immaculate Philip. This programme create awareness among the Pre-Service teachers. Also we organise Debate and Group Discussion in the completion of "Assessment of learning" course. It was very effective and makes all the Pre-Service teachers involve actively. The topics of the programs were Fairness in Assessment and Quality of a Good Test.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	EXAMINATION AND EVALUATION: Regular Class test, Unit test, Terminal Test and Exams are conducted, Test examinations are based on University Pattern, Feedback from Pre-Service Teachers are collected. Assignments, Oral tests, Projects are also submitted by the Pre-Service Teachers. The answer sheets of the examination are provided to the students and suggestions are given to improve their result.
Curriculum Development	CURRICULUM DEVELOPMENT: The college does not have the freedom to develop its own curriculum, since it is under the TamilNadu Teachers Education University, Chennai whose centrally imposed syllabus is required to be followed by all colleges. But

	individual teachers of the college are, directly or indirectly part of the curriculum development process. They promote their own innovative methods in the deliberations of the curriculum content
Teaching and Learning	TEACHING AND LEARNING: The College has always aimed at effective curriculum delivery through a wellplanned and documented teachinglearning process. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT supplement the teaching-learning process. Special lectures are organised, featuring faculty members and other experts from different institutions
Library, ICT and Physical Infrastructure / Instrumentation	INFORMATION AND COMMUNICATION TECHNOLOGY: The College has provided its students with free high speed internet and Wi-Fi facilities. The presence of ICT has facilitated teaching-learning and information transfer in classrooms. The college has two smart seminar halls with, WiFi and LAN facilities. We also have an academic library with electronic support, scanners, OHP, and well e-furnished faculty rooms.
Human Resource Management	At the beginning of the course Intensive Spoken English classes were organized. The Student-Teachers were encouraged to participate in any one of the clubs to exhibit their talents. The college organizes various clubs such as eco-shalamits, the science, the Universe, Youth Welfare club, Red Ribbon club and Health club. This year the CRC is arranging for conducting campus interview. We promote the importance of Arts and crafts. We celebrated Arts day and Sports day in the month of April. Various competitions were conducted on house basis.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	WhatsApp Groups are also used for awareness and of smooth functioning of the same. The college campus is equipped with CCTV Cameras installed at various places of need. Fully automated, wireless office with 24x7 internet facility Biometric attendance

	for all staff members All important administrative information including notices is regularly published on the website.
Finance and Accounts	The accounts of the institution are maintained in digital format also.
Student Admission and Support	The college website provide some college information.
Examination	Due to the Pandemic situation the final year examination was conducted in an online mode. The Pre-Service Teachers write the exam in paper and scan the answer sheet to email it.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. D.R. Robert Joan	National Education Policy-2019 (DNEP-2019) was arranged on 10-08-2019 at St. Xavier's College of Education, Palayamkottai	Christian College of Education, Marthandam.	300
2020	Dr. N. Beulah Jeyanthi	The United Board Sponsered Workshop was arranged on 10-2-2020 at Nesamony Memorial Christian College, Marthandam.	Christian College of Education, Marthandam.	1000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nill	0	Nill	Nill	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI, EPF	ESI, EPF	FEE CONCESSION

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External audits are conducted periodically. Management suggests the auditors list As per the direction given by the management, the cash book, the ledger and the related documents are being submitted to the auditor. Proper scrutinizing and verification is done.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	Nill
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6.4.3 – Total corpus fund generated

7215000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Mr. B. ThanuPillai, Charked Accounts, Nager coil-629001	No	NA
Administrative	Yes	Mr. B. ThanuPillai, Charked Accounts, Nager coil-629001	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular parent -teachers meetings were conducted to discuss about the educational progress of the students 2. Suggestions regarding academic and administrative reforms are heartily welcomed and were implemented 3. Parents always extent their supporting hands for the upliftment of our institution.

6.5.3 – Development programmes for support staff (at least three)

To nurture and retain the talents of our faculty members the college authority support the staff in following ways- 1. Orientation courses were conducted 2. The faculty members are encouraged to participate in various seminars and workshops. 3. Teachers were encouraged to engaged them selves in various research oriented activities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

More number of Teachers makes use of ICT tools like PowerPoint presentations and smart board for teaching. Presently, 42 of the teacher Educators has Ph.D. degree while another 42 of the teacher Educators are pursuing Ph.D. degree. Counselling provided to pre-service teachers Wi-Fi connectivity is available The college library has been upgraded Important Days are observed

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	You Were Born to Speak	Nill	13/08/2019	13/08/2019	98
2019	Be the King of your own Kingdom	Nill	16/08/2019	16/08/2019	98
2019	Be the Captain of your Ship	Nill	19/08/2019	19/08/2019	98
2019	Writing Art with the Master	Nill	22/08/2019	22/08/2019	98

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's day	12/03/2020	12/03/2020	182	2

Crime Free Society	14/02/2020	14/02/2020	182	2
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Eco shalamite club is actively functioning in our college. Green environment is maintained within the college campus by planting variety of trees. Medicinal garden is well maintained by our student teachers of this club. Variety of programmes are arranged by this club in order to create awareness among the student teachers to give more importance in developing the environment. During intensive teaching practice, the student teachers carry on different activities in the respective schools by planting trees, providing awareness to the school students regarding the avoidance of plastics and conducting dengue awareness programme.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Braille Software/facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Women's day	12/03/2020	12/03/2020	184
International Peace day	20/09/2019	20/09/2019	97
International Anti-Suicide day	13/09/2019	13/09/2019	97
world tourism day	27/09/2019	27/09/2019	97
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Initiatives were taken by the institution to make the campus eco-friendly .

Plantation programmes were conducted. Various tree saplings were planted. Traditional plants and trees were maintained in our college campus. Medicinal garden is also maintained.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Promoting the importance of celebrating the national important days
2. Creating eco friendliness among the staff, students and the stake holders.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.christiancollegeofeducation.edu.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Vision, Mission and Objectives of the institution clearly points towards a value based education. The students of our College are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. It lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rain water harvesting, plantation drives urges them to become eco friendly citizens. The focus is on skill development, career oriented programs, industry visit, industry - academia interaction and college have brought all these aspects under curriculum implementation and enrichment. Special attention is given to weak students especially belonging to SC/ST., and minority groups.

Provide the weblink of the institution

<https://www.christiancollegeofeducation.edu.in/>

8. Future Plans of Actions for Next Academic Year

- Enhancing academic excellence.
- Development of skills of the students by inculcating core values among them through value based education.
- Enhancing social compatibility of students by giving better opportunity of social interaction through activities of sports and cultural activities.
- Enhancement of infrastructural facilities like extension of vehicle parking for staff and students, construction of new interlock pathways, whitewash of campus building, renovation of toilets and washrooms etc.
- To purchase recent subjects related books, e-books, journals, e- journals and magazines.
- To enhance library infrastructure.
- To enhance sports infrastructure.
- To setup a new smart classroom.
- Encouraging teachers and students to organize and to participate in state or national level seminars, conferences, workshops, etc.
- Improvement in transport facility.
- Plantation of more trees and plants for the greenery and beautification of campus.
- Increase in no. of solar lights, rain harvesting capacity and vermi composite pits to make
- the campus eco friendly.
- Installation of more CCTVs cameras.
- To sign MOUs with various agencies or institutions
- To organize inter college sports competitions.
- To organize educational, religious and historical tours for students and staff.